



BRIAN SANDOVAL
Governor

BRUCE BRESLOW
Director

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INDUSTRIAL RELATIONS

DIVISION COUNSEL
UNCLASSIFIED (EXEMPT)
Posted: July 8, 2013

RECRUITMENT: This is an open competitive recruitment, open to all qualified persons. This is an unclassified position that serves at the pleasure of the Division of Industrial Relations Administrator, reporting to Senior Division Counsel. (All résumés will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

APPROXIMATE ANNUAL SALARY: Up to \$95,650.00. Salary reflects retirement (PERS) contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary of \$86,365.00. This position is currently subject to 48 hours of furlough a year and salary will be adjusted accordingly.

THE POSITION: The Division of Industrial Relations, an agency of the State of Nevada, seeks a highly motivated, public-service minded, Associate Division Counsel. NRS 232.660 Allows the Administrator to appoint one or more legal counsel to provide services as are needed for assistance in administering the laws and the prosecution of all claims and or actions relating to labor and industrial relations. A full-time unclassified and exempt position located at the Department of Business & Industry Division of Industrial Relations in Carson City, Nevada.

RESPONSIBILITY DETAIL: This position is responsible for representing the agency's interests before Federal and State Courts, including District Court and the Nevada Supreme Court. This individual is also responsible for representing the agency in Nevada OSHA cases brought before the OSHA Review Board; Workers' Compensation issues brought before the Department of Administration Hearings and Appeals; as well as working with the Nevada Legislature as required. Division Counsel may also develop draft legislation, regulations, contracts and advisory opinions for the agency. The Division's regulatory responsibilities include occupational safety and health and workers' compensation. Travel may be required.

QUALIFICATIONS: Candidates must be an attorney admitted to practice law in Nevada and be in good standing with the State Bar. Nevada Bar required. Experience in administrative proceedings involving Nevada Occupational Safety and Health and/or Workers' Compensation is highly desired. Experience in construction and/or engineering may be helpful. The successful applicant must be able to type, compose and edit documents using Microsoft Word®.

DUTY LOCATION: Carson City, Nevada

BENEFITS: Paid medical, dental and vision; paid vacation, sick leave and holidays; retirement plan (PERS); life and disability insurance program; other optional benefits including deferred compensation.

Candidates seeking more information may visit the Division's website: <http://dirweb.state.nv.us>.

Please send all resumes via email or fax to:
Barbara Takeda,
Legal Secretary II
Division of Industrial Relations
btakeda@business.nv.gov
Fax: 775-687-1621

Resumes will be accepted until recruitment needs are met.

The State of Nevada is an Equal Opportunity Employer.